

EL DORADO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
AGENDA – June 19, 2018

(9:00)

A. INTRODUCTORY ITEMS

- 5:30 1. **Call to order** at 5:30 p.m., in the **El Dorado Union High School District Office Boardroom**, 4675 Missouri Flat Road, Placerville, CA.

The Board will hear from anyone regarding items listed on the agenda for Closed Session.

*The Board will adjourn this portion of Open Session and enter into Closed Session in the Superintendent's Office to discuss items listed on the **Closed Session Agenda** as follows. (GC 54957.7, 54954.5)*

- a. Discussion about certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)
- b. Pursuant to Government Code Section 54956.9: Discussion of potential litigation – 1 case.
- c. Board Self-Evaluation.

** Any action will be taken in Open Session during the Student Services section of the board meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. (EC 35146, 48918[c])*

- 6:30 The Board will reconvene in **Open Session** at 6:30 p.m. in the **District Office Boardroom** for the **PUBLIC PORTION** of the meeting. (GC 54953[a], 54953.3, 54953.5, 54953.6, 54954)

The length of time for this Board meeting is an estimate only and is dependent on the amount of time spent on each Board Agenda item. The time at which a specific Board Agenda item is presented can be approximated; however, Board items may be moved at the Board's discretion.

2. Pledge of Allegiance
3. Attendance
4. Requests to Change the Agenda and Approval of Agenda

5. Consent Agenda

Routine items below have been explained in the Board Packet. The administration has no further presentations unless board members have questions. If a board member wishes to discuss further any item on the Consent Agenda, the item may be removed and discussed under the appropriate section of the Agenda. The administration recommends the Board act to approve the recommendations below:

- a. Approval of Minutes of June 12, 2018 Board Meeting.
- b. Approval of Commercial Warrants Report (copy for viewing available at District Office).
- c. Approval of Routine Certificated Personnel Action.
- d. Approval/Ratification of Various Contracts 6/1/18-6/11/18.
- e. Monthly Report of Developer Fees Collected.
- f. Permission to Dispose of Obsolete/Unusable Furniture, Equipment and Textbooks.
- g. Approval of the 2018-19 NPS/NPA Contracts and Individual Service Agreement.
- h. Center for Hearing Health Contract, 2018-19.
- i. Review of Board Policies and Administrative Regulations: BP/AR 5145.13 – Response to Immigration Enforcement (Add); BP 4040 – Employee Use of Technology (Revise); AR 4040 – Employee Use of Technology (Delete); E 4040 – Employee Use of Technology (Add).
- j. Approve and Adopt Updated Organizational Resolutions, Numbers 2017/18-20 Through 2017/18-26, and Sign the Updated Certification of Signatures.

B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS

1. Debra Pearson. (5)

C. ACKNOWLEDGMENT OF CORRESPONDENCE

Board member(s) wishing to schedule a discussion about any correspondence are asked to inform the Board President or Superintendent so that time can be made available on this agenda, or on another appropriate board meeting agenda.

Correspondence addressed to the Board will be responded to by the administration, as needed. However, if there are particular responses the Board wishes to stress, indicating those at this time would help the staff best represent those views.

D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)

This item is placed on the agenda for the purpose of providing members of the public and Bargaining Unit representatives the opportunity to address the Board on any item of business that does not appear on the formal agenda.

Visitors wishing to speak to the Board about agenda items should request recognition from the Board President during the time that item will be discussed.

The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

The procedures by which to address the Board are posted in the meeting.

E. SUPERINTENDENT'S COMMENTS

F. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS

1. Approval of District Local Control Accountability Plan (LCAP). (5)

The LCAP is an important component of the Local Control Funding Formula (LCFF). Under the LCFF, El Dorado Union High School District (EDUHSD) is required to prepare an LCAP, which describes how we intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified pursuant to EC Section 52060(d). The governing board is required to adopt an LCAP on or before July 1, 2018.

EC Sections 52060 and 52066 specify that the LCAP must include a description of the annual goals to be achieved for each student group for each state priority. Goals must address each of the state priorities and any additional local priorities; however, one goal may address multiple priorities.

A Public Hearing was held on June 12, 2018 fulfilling the requirements of Education Code 42127, 52062. The public hearing was held to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan or the annual update. The proposed LCAP has been posted on the EDUHSD website.

The Administration recommends that the Board of Trustees approve and adopt the El Dorado Union High School District 2018-2019 Local Control Accountability Plan.

2. Approval of VA Local Control Accountability Plan (LCAP). (5)

The LCAP is an important component of the Local Control Funding Formula (LCFF). Under the LCFF, El Dorado Union High School District Virtual Academy is required to prepare an LCAP, which describes how we intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified pursuant to EC Section 52060(d). The governing board is required to adopt an LCAP on or before July 1, 2018.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

A Public Hearing was held on June 12, 2018 fulfilling the requirements of Education Code 42127, 52062. The public hearing was held to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan or the annual update. The proposed LCAP has been posted on the El Dorado Union High School District website.

The Administration recommends that the Board of Trustees approve and adopt the El Dorado Union High School District Virtual Academy 2018-2019 Local Control Accountability Plan.

G. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS

1. Adoption of the 2018-19 Proposed Budget. (10)

Education Code § 42127(a)(2) requires that school districts adopt an annual budget no later than July 1 of each year. Education Code § 42127(e) requires school districts revise their adopted budget no later than September 8th of each year to reflect changes in projected income or expenditures that become known after the annual budget is adopted. No later than 45 days after the

Governor signs the annual Budget Act, Education Code § 42124(l)(4) requires school districts to make budgetary changes necessary to reflect new information included in the State budget. As a result of these requirements, staff will be closely monitoring developments in Sacramento as well as revising the District's budget projections over the summer and hopefully will bring a revised budget to the Board no later than the first Board meeting in September.

On June 12, 2018, the Board of Trustees reviewed the 2018-19 Proposed Budget, and held a public hearing to receive and consider any comments regarding the proposed budget.

We anticipate the Legislature will approve the 2018-19 State Budget on June 15, 2018. The budget compromise maintained the framework presented in the Governor's May Revise with some changes. The Governor has until June 30th to sign the budget.

Important note: At the time of this writing, the detail necessary to quantify the impact of the approved state budget on the District's budget remains somewhat unknown. Therefore, there are no changes or updates that have been made to the proposed budget presented at the June 12th board meeting. All additional adjustments will be made within 45 days of the Governor's action to approve the state budget.

The Administration recommends that the Board of Trustees approve and adopt the El Dorado Union High School District 2018-19 Proposed Budget.

2. Replacement of Desktop Computers. (5)

The El Dorado Union High School District has contracted with Sterling for the purchase of new computers to replace the aging Optiplex 760 computers. Most of the 760 computers used by teachers, staff or administrators are now 10 years old or older. The installation of computers can begin as early as this summer.

The Administration recommends that the Board of Trustees approve the Agreement for the purchase of computers with Sterling Computers.

3. Solar – Request for Proposals. (15)

At the June 13, 2017 meeting of the Board of Trustees, the Board authorized staff to contract with ARC Alternatives to complete a detailed analysis of a Solar Voltaic System for each comprehensive school site to offset our energy payments to PG&E which total about \$2.5 million a year for all sites. In February of 2018, ARC completed the EDUHSD NEM Solar Feasibility Summary and presented the findings of this analysis, explaining the next step in this process to develop the Request for Proposal (RFP) for the Solar Installation at each comprehensive site. The Board of Trustees authorized Phase 2 of the analysis contingent on the Board seeing and approving the RFP prior to it being released.

The Request for Proposals is being presented to the board for approval.

The Administration recommends that the Board of Trustees approves the Request for Proposals.

H. STUDENT SERVICES – ACTION/DISCUSSION ITEMS

I. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS

1. 2017-2018 Settlement with the El Dorado Union High School District and the El Dorado Managers' Association (EDMA). (5)

The meet and confer process has completed with the El Dorado Managers' Association (EDMA). There are a few mutually agreeable changes in the Conditions of Employment for the El Dorado Managers' Association.

A salary increase equal to 1% will be applied retroactively to July 1, 2017, to the Management, Supervisory and Confidential Salary Schedules.

The Disclosure Statement is attached and has been posted on the District bulletin board for public review.

The Administration recommends that the Board of Trustees take action to approve the agreement reached, as set forth above.

2. 2017-2018 Settlement with the El Dorado Union High School District and the Assistant Superintendent, Associate Superintendent, and Director Contract Administrators. (5)

At this regularly scheduled meeting, a salary increase in the amount of 1% will be applied retroactively to July 1, 2017, for the Assistant Superintendent, Associate Superintendent, and Director Contract Administrators.

The Disclosure Statement is attached and has been posted on the District bulletin board for public review.

The Administration recommends that the Board of Trustees take action to approve the agreement reached, as set forth above.

3. Disclosure and Ratification of the Master Contract Between the El Dorado Union High School District and the California School Employees Association (CSEA) for 2017-2018. (5)

AB1200 and Government Code Section 3547.5 require local educational agencies to publically disclose the provisions of all collective bargaining agreements before the Board gives final approval to the Agreement. The Disclosure Statement is attached and has been posted on the District bulletin board for public review.

The Board of Trustees and the District Administration have been engaged in contract negotiations with CSEA and on Monday, June 4, 2018, signed a Tentative Agreement. Subsequently, CSEA notified the District that the membership approved the Tentative Agreement, and it is now being presented for final approval to the Board of Trustees.

A compensation increase equal to 1.4% and an increase to the annual health plan cap of \$142.58 per FTE (equivalent to 0.25%) will be applied retroactively to July 1, 2017.

The Administration recommends that the Board of Trustees ratify the agreement between the El Dorado Union High School District and CSEA for 2017-2018.

4. Contract of Employment for the Assistant Superintendent – Business Services. (5)
At this regularly scheduled meeting, the contract of employment for the new Assistant Superintendent, Business Services must be ratified in an open session of the board.

Government Code 53262. (a). All contracts of employment with a superintendent, deputy superintendent, assistant superintendent, associate superintendent, community college president, community college deputy vice president, general manager, city manager, county administrator, or

other similar chief administrative officer or chief executive officer of a local agency shall be ratified in an open session of the governing body which shall be reflected in the governing body’s minutes. (b) Copies of all contracts of employment, as well as copies of the settlement agreements, shall be available to the public upon request.

The Administration recommends that the Board of Trustees receive the information and approve the contract.

5. Contract of Employment for the Assistant Superintendent – Educational Services, Assistant Superintendent – Human Resources, Assistant Superintendent – Student Services, and Director of Special Education/Section 504. (5)

At this regularly scheduled meeting, the contracts of employment for the Assistant Superintendent - Educational Services, Assistant Superintendent – Human Resources, Assistant Superintendent - Student Services, Associate Superintendent - Business Services and Director of Special Education/Section 504 must be ratified in an open session of the governing board.

Government Code 53262. (a) All contracts of employment with a superintendent, deputy superintendent, assistant superintendent, associate superintendent, community college president, community college deputy vice president, general manager, city manager, county administrator, or other similar chief administrative officer or chief executive officer of a local agency shall be ratified in an open session of the governing body which shall be reflected in the governing body’s minutes. (b) Copies of any contracts of employment, as well as copies of the settlement agreements, shall be available to the public upon request.

Under the existing contract, and having received a satisfactory evaluation, the Assistant Superintendent - Educational Services, Assistant Superintendent - Human Resources, Assistant Superintendent - Student Services, and Director of Special Education/Section 504 may receive an extension/renewal on their contracts of employment and, where applicable, may receive a contractually agreed upon step increase. The proposed contracts include formatting changes in order to provide consistency among all cabinet contracts, and include specifics related to the areas of Leave Benefits, Evaluation, and Indemnity.

	Contract Extension Through	Step Increase Amount
Assistant Superintendent - Educational Services	June 30, 2020	\$7,319.00
Assistant Superintendent - Human Resources	June 30, 2020	\$7,057.00
Assistant Superintendent - Student Services	June 30, 2020	\$0
Director of Special Education & Section 504	June 30, 2020	\$5,771.00

The Administration recommends that the Board of Trustees receive this information and approve the contracts.

6. Proposal From the Faculty Association and the District Regarding Negotiations for 2018-2019 and Public Hearing. (5)

Article 8, Section 3547(a) of the Government Code provides that all initial proposals of exclusive representatives relating to matters within the scope of representation shall be presented at a public meeting and shall be public records, and that meeting and negotiations shall not be done until the public has become informed and has had the opportunity to express itself at a public meeting.

Within the context of this Code, the Board of Trustees receives the proposal from the Faculty Association and the District for the 2018-2019 school year.

Automatic Openers

Article 15 Insurance Protection/Employee Benefits
 Article 16 Salaries
 Article 17 Extracurricular Stipends and Cocurricular Salaries

In addition, the Faculty Association would like to open:

Article 4 Grievances
 Article 5 Association Rights
 Article 10 Professional Duties/Supervision/Special Assignments
 Article 11 Staffing
 Article 27 Employee Safety

The District team would like to open:

Article 9 – Employee Hours

Article 8, Section 3547(c) of the Government Code provides that after the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt the proposal.

The Administration recommends that the Board of Trustees receive and adopt the 2018-2019 negotiations proposal.

7. Approval of Administrative Regulation 4219.3-82. (5)
 Position of Maintenance Custodian has been developed to best meet the needs of an alternative school site. This position will provide custodial, grounds and general maintenance services.

The Administration recommends that the Board of Trustees approve the administrative regulation described above for Maintenance Custodian, effective June 20, 2018.

8. Approval of Administrative Regulation 4219.3-72. (5)
 Job description has been revised to reflect current job duties, requirements, and certifications.

The Administration recommends that the Board of Trustees approve the administrative regulation described above for Lead Equipment Mechanic, effective June 20, 2018.

J. OTHER – ACTION/DISCUSSION ITEMS

K. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED

Announcements and topics of interest reported by Board members/cabinet and time line of items for future Board meetings, including legislative updates, work of the County Board of Education, etc. This item appears on each board agenda to allow board members and cabinet the opportunity to discuss topics of concern that are not specifically on the agenda. The following guidelines for these discussions are advised:

- a. *The amount of time scheduled for this agenda item should not exceed 15 minutes.*
- b. *Concerns related to negotiations, confidential personnel items, and topics involving possible litigation should not be discussed under this agenda item.*
- c. *Concerns brought forth cannot be acted upon formally at this time. The staff may be requested to*

place topics on an agenda for future Board meetings. Research about Board interests or concerns will be done only by majority vote of the Board.

L. CLOSED SESSION (if needed)

M. OPEN SESSION

1. Report closed session action. (GC54957.1)

(9:00) N. ADJOURNMENT

Agenda documents are available for public inspection no less than 72 hours before each Board meeting at the Superintendent's Office located at 4675 Missouri Flat Road, Placerville. Members of the public interested in viewing these documents may set a time with the Superintendent's office by calling (530) 622-5081, ext. 7225 or 7236.

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact ADA Coordinator Pam Bartlett at least 2 days before the meeting date.

NEXT BOARD MEETING:

August 21, 2018

District Office Boardroom